

## **Surrey County Council's Local Committee (Woking) Agenda**

6.00pm – 9.30pm on Wednesday 7 July 2010

Quadrant Court  
35 Guildford Road  
Woking, Surrey, GU22 7QQ

### **6:00pm – Public engagement meeting**

Come along and ask questions of your local county councillors about Surrey County Council issues in the community. This will be followed by presentations and opportunity for public and member questions on the following topics (see page 2):

- Community Safety and Drive Smart
- Fire and Rescue
- Trading Standards
- How the County Council inspects and monitors work undertaken on the highway by utility companies and their contractors
- Members allocation annual report

### **8.00pm – Formal local committee**

Formal local committee including written public questions, petitions and items for decision by the local committee including local committee funding, Cycle Woking and petition updates (see pages 5-10)

## Public Engagement Meeting

### 1. **Open Public Question Session**

(Approximate starting time 6.00pm)

Members of the public and local businesses are invited to ask questions of Surrey County Councillors about Surrey County Council services in the community. No advance notice is needed. If answers cannot be provided on the evening, then a written reply will be provided after the meeting.

### 2. **Community Safety Annual Report**

[Carolyn Rowe/Camilla Edmiston/Insp Lynette Shanks]

(Approximate starting time 6.30pm)

To receive the annual community safety report, which includes an update on the Drive Smart initiative.

### 3. **Fire and Rescue Annual Report**

[Alan Clark]

(Approximate starting time 7.00pm)

To report on the major strands of activity being undertaken in Woking.

### 4. **Trading Standards Annual Report**

[Keith Vivers]

(Approximate starting time 7.15pm)

To set out the services provided by Trading Standards during 2009/2010 and key activities in Woking

### 5. **Monitoring of Utility Works on Surrey's Highway Network**

[Nia Griffiths]

(Approximate starting time 7.30pm)

To provide an overview of how the County Council monitors and inspects works undertaken on the highway by utility companies

### 6. **Members Allocation 2009/10 Overview**

[Carolyn Rowe]

(Approximate starting time 7.50pm)

A report setting out how the Members Allocation budget for 2009/10 was spent in Woking.



## Notice of meeting of Surrey County Council Local Committee (Woking)

Date and Time	Place	Contact	Chief Executive
8.00pm on Wednesday 7 July 2010	Quadrant Court, 35 Guildford Road, Woking, GU22 7QQ	Sarah Goodman, Local Committee and Partnership Officer, Tel: 01483 518095 Fax: 01483 519445 minicom: 020 8541 9698 e-mail: <a href="mailto:localpartnerships.woking@surreycc.gov.uk">localpartnerships.woking@surreycc.gov.uk</a>	David McNulty

### Membership:

Ben Carasco (SCC) (Chairman)	Cllr John Kingsbury (WBC) (Vice-Chairman)
Mr Mohammed Amin (SCC)	Cllr Mohammed Bashir (WBC)
Mrs Liz Bowes (SCC)	Cllr Tony Branagan (WBC)
Mrs Elizabeth Compton (SCC)	Cllr Bryan Cross (WBC)
Mr Will Forster (SCC)	Mr Geoff Marlow (SCC)
Cllr Derek McCrum (WBC)	Cllr Glynis Preshaw (SCC)
Mrs Diana Smith (SCC)	Cllr Richard Wilson (WBC)

### Woking Borough Council Appointed Substitutes:

Cllr Ashley Bowes  
Cllr Rob Leach  
Cllr Carl Thomson  
Cllr Liam Lyons

**If you would like a copy of this agenda or the attached papers in another format, eg large print, braille or another language please either call 01483 518095, write to Local Partnerships Team, Surrey County Council, Quadrant Court, 35 Guildford Road, Surrey GU22 7QQ, Minicom 020 8541 9698 or email [localpartnerships.woking@surreycc.gov.uk](mailto:localpartnerships.woking@surreycc.gov.uk)**

**This is a meeting in public. If you would like to attend and you have any special requirements, please contact Sarah Goodman on 01483 518095.**

Notes:

These are the papers for a formal meeting of the Surrey County Council local committee (Woking). Members of the public are very welcome to attend. The whole meeting is open to the public, except for confidential items. If there are any confidential items they will be in part two of the agenda and clearly marked as confidential. Members of the public and local businesses do not have the right to speak at formal meetings of the Surrey County Council local committee except in relation to written public questions or petitions.

Committee members should give the Local Committee and Partnership Officer, Sarah Goodman or Ruth Brown, the wording of motions and amendments no later than one hour before the start of the meeting, and of any questions no later than 12 noon, four working days before the start of the meeting.

A record of any items handled under delegated powers since the last meeting of the committee will be available for inspection at the meeting.

If you have questions about anything in these notes, or anything else about the Surrey County Council local committee, please contact:

Carolyn Rowe, Area Director or  
Sarah Goodman or Ruth Brown, Local Committee and Partnership Officer  
Quadrant Court,  
35 Guildford Road  
Woking GU22 7QQ  
Tel: 01483 518095 Fax: 01483 519445

Email : [localpartnerships.woking@surreycc.gov.uk](mailto:localpartnerships.woking@surreycc.gov.uk)

# **Local Committee (Woking) Formal Committee Agenda**

## **Part One - in public (8.00pm)**

### **1. Apologies for absence**

To receive apologies for absence.

### **2. Minutes of the last meeting held on 3 February 2010**

To approve the minutes of the last meeting of the local committee (Woking) and agree that the Chairman signs the minutes.

The minutes will be available in Quadrant Court half an hour before the start of the meeting.

### **3. Declarations of interests**

To receive declarations of personal/prejudicial interests from members in respect of any item to be considered at the meeting.

Declarations of interest should be made on a form available from the Local Committee and Partnership Officer before the meeting.

Members are reminded that in accordance with the constitution any member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee. This also applies to Woking Borough Council members when they are voting members of the local committee, as they are for highways matters.

### **4. Petitions**

To receive the following petitions under Standing Order 65:

- a) Petition to resurface the roads in Maybury and Sheerwater
- b) Petition against the cycle island at the entrance to the Total filling station alongside the A322 crossroads, known locally as Fishwick Island
- c) Petition against the Sustrans cycle signs along the Basingstoke Canal

Notes:

The deadline for petitions was 14 days before the meeting and this has now passed.

## **5. Written Public Questions**

To answer any written questions from local government electors within Woking district. The deadline for public questions is 12.00 noon four working days before the meeting (12.00 noon on Thursday 1 July 2010)

## **6. Written Members' Questions**

To receive any written questions from members under Standing Order 47. The deadline for written questions is 12.00 noon four working days before the meeting (12.00 noon on Thursday 1 July 2010)

## **Executive Items for Decision**

### **7. Local Committee Public Engagement Protocol, Civil Parking Enforcement Joint Member Working Group and Member Representation on External Bodies (for decision)**

[Carolyn Rowe]  
(Approximate starting time 8.20pm)

To agree a local protocol for the public engagement for 2010/11, to establish and appoint members to the Civil Parking Enforcement Joint Member Working Group and to list member representatives on external bodies.

### **8. Cycle Woking – Proposed Schemes (for decision)**

[Paul Fishwick]  
(Approximate starting time 8.25pm)

To agree the schedule of Cycling Town schemes for implementation during the 2010/11 financial year.

### **9. Update of Local Highway Programme (for decision)**

[Marc Samways]  
(Approximate starting time 8.40pm)

To update the committee on the works programme and budgetary position and approve local revenue spend

## **10. Allocating Local Committee Funding: Members' Allocations and Community Safety Funding (for decision)**

[Carolyn Rowe]  
(Approximate starting time: 8.50pm)

To set out the funding available for County Councillors' allocations for 2010/11, to agree the protocol for the expenditure of this money, and to consider the requests received. To delegate responsibility for expenditure of the County Council's community safety funding to the Area Director.

## **Executive Items: consultation for views of local committee**

### **11. Proposed Updated Speed Limit Policy for Consultation with Local Committees (for consultation/discussion)**

[Will Ward]  
(Approximate starting time: 8.55pm)

To consider and comment on a proposed amended county council policy on the setting of speed limits.

### **12. Small Area Disadvantaged Fund (for consultation/discussion)**

[Carolyn Rowe]  
(Approximate starting time: 9.10pm)

Surrey County Council's Leader has invited all 11 local committees to bid against a £200k budget for projects to help small disadvantaged areas. Guidance on criteria and application forms are available to be returned to the Local Partnership Team **by 1 October 2010** so that all members can agree at the committee on **20 October 2010** which bid or bids to submit. Guidance includes preference being given to where partners have progressed localism and total place, and where wider partner and community involvement is demonstrated.

Committee members are aware that Sheerwater and Maybury is one of Surrey Strategic Partnership's four priority areas and there are a number of programmes of work in place. Bids from members for this area are not precluded, and other pockets of relative disadvantage include Lakeview - prioritised by the Woking Partnership alongside Sheerwater and Maybury - Old Woking, and Barnsbury.

To date the Local Partnership Team is aware of a proposal being developed by the local member for Old Woking, and all members are reminded to promote and support applications for the fund for consideration at their next meeting.

Full guidance notes relating to the fund are available from all members of this Committee or by emailing [localpartnerships.woking@surreycc.gov.uk](mailto:localpartnerships.woking@surreycc.gov.uk)

## **Items for Information/Update**

### **13. Petition responses: (for information)**

[Kevin Patching]

(Approximate starting time 9.15pm)

- a. Response to petition regarding Hermitage Road
- b. Response to petition regarding Blackhorse Road junction with Saunders Lane and Heath House Road
- c. Response to petition regarding Brewery Road
- d. Update on petition requesting a pedestrian crossing outside The Marist Catholic Primary School

### **14. Update on topics for note (for information)**

[Carolyn Rowe]

(Approximate starting time 9.25pm)

#### **a. Woking Library**

Woking Borough Council are currently developing and agreeing plans to remodel parts of the town centre, and as part of this, planning permission for the area around the Peacocks was granted on 15 June 2010.

Woking Borough Council have approached and are in discussion with Surrey County Council regarding options incorporating the area around Woking library. The planning application on the 15 June states that future stages of the town centre strategy could include remodelling the library area to enable a restaurant facing onto the town square.

If on preliminary feasibility work such a proposal looks likely to be explored further, it would require the provision of a newly formed entrance and face to the library along Gloucester Walk, whilst retaining overall floor space of Woking Library and retaining its location. A refit of the library to current county standards, and open consultation, including with the Local Committee would also be required.



**b. Martyrs Lane Community Recycling Centre (CRC)**

Surrey County Council's Planning & Regulatory Committee approved the revised planning application for the redevelopment of the Community Recycling Centre at Martyrs Lane, Woking on 18th June 2010.

The site is being redeveloped to provide residents with a modern, accessible and user-friendly facility. The improvements will include:

- A new split-level design to enable easy access to the recycling containers, eliminating the need for steps;
- Separate entrances for the public and HGVs to help alleviate queuing;
- Additional parking will also be created; increasing the number of spaces from 20 to 45.

Work is planned to start on the site on 12 July 2010. It was hoped that the site could have provided some sort of temporary service, but this has not been possible. As a consequence the site will have to be closed to the public for the duration of the works and members of the public will be directed to the nearest alternative sites at Lyne, near Chertsey and Slyfield, Guildford. To accommodate the extra demand, the Lyne and Guildford sites will remain open until 7:30 in the evening seven days per week up until the end of September. The works at Martyrs Lane are expected to take 22 weeks and be completed by mid December 2010.

**c. Bus Review**

Following consultations during the first stage of a countywide bus review (which included the eastern part of Woking), changes to the way buses are run in Surrey have been agreed to ensure services operate where they are needed most. These changes will be implemented from 28 August 2010.

As part of the wider Bus Review, the County Council is currently consulting schools and parents about the School Special services' future (public buses that serve particular secondary schools). Recommendations will be made to cabinet on 13 July 2010, and any changes to services will take place from summer 2011. All current services will run during the 2010/11 school year. For the latest information go to [www.surreycc.gov.uk/busreview](http://www.surreycc.gov.uk/busreview)

**d. Farnborough Airport – Planning Appeal**

TAG Farnborough Airport Ltd has lodged an appeal against the decision by the Council to refuse planning permission for the proposal to allow an increase in the total number of business aviation movements. For more information go to [www.rushmoor.gov.uk](http://www.rushmoor.gov.uk)

**e. Public contact details for Surrey Highways**

Web: [www.surreycc.gov.uk](http://www.surreycc.gov.uk) and click on Roads & Transport

Email: [wah@surreycc.gov.uk](mailto:wah@surreycc.gov.uk)

Tel: Contact Centre, Highways only: 0300 200 1003

Write to : Surrey County Council, Surrey Highways (West)  
AO3 Grosvenor House, Cross Lanes, Guildford, GU1 1FA  
(Please note – the above address may change after November 2010)

**For details of all Surrey County Council's consultations please go to**  
**[www.surreycc.gov.uk/consultations](http://www.surreycc.gov.uk/consultations)**

**15. Forward Programme (for information)**

[Marc Samways/ Carolyn Rowe]  
(approximate starting time: 9.30pm)

To note the forward programme for the local committee.

**16. Exclusion of the Press and Public**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

Despatch date: 29 June 2010

Please switch off your mobile phone/BlackBerry for the duration of the meeting
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